

# **Team Organization Evaluation and Plans for Project 2**

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## **1.0 Overview**

The team's organizational approach for the second project was similar to that of the first. The team had no designated leader, but instead operated in a democratic fashion. Additionally, the individual team members operated autonomously as much as was possible. This was accomplished through the unique division of tasks and allowed each member to focus on a single aspect of the project. Throughout the course of the project, the team paid special attention to the milestones and held each other accountable for meeting all appropriate deadlines. Overall, the team organization worked very well. Each member was able to accomplish his assigned task on time, and the completed tasks were very easily assimilated to produce a final product.

## **2.0 Highlights**

The team organization implemented in the second project had a number of benefits. The major success of the plan was the division of tasks. By dividing the tasks, each team member could focus on a specific task. This allowed the team members to work independently of each other, each at his own pace. As a result, the number of required team meetings was drastically reduced and efficiency was improved. Additionally, each task was "owned" by a single member who specialized in that area of the project. Thus, each member needed expert knowledge of only one area of the project. This proved to be far more effective than requiring that all members fully understand all aspects. During the few meetings that were required, the team functioned very effectively. The members were able to join their ideas together, critique one another, and ultimately produce an excellent product.

## **3.0 Future Plans**

The organization used for the second project was so successful that it will continue to be used in upcoming projects. This organization will continue to be refined just as it was between the first two projects. The team will persist in dividing the tasks as much as possible and assign milestones and deadlines accordingly. Also, the team will keep working to improve their interpersonal skills so that team meetings will become increasingly productive.