INSTRUCTIONS

1. Put your name on a name tag in large letters and affix it to your chest so that people facing you can easily read it.

2. Get together with your team members and the members of the other team with which you will be completing these reviews. The assignments for this project are:

10	and	2
4	and	5
8	and	3
6	and	7
9	and	1

3. Get **two** copies of the review form for your team. (Note that you will be filling out one copy for the review of the other team and one for the review of your team.)

4. Read through the review form to become familiar with it.

5. Assign each person from your team to fill out a different section of the review form. (For groups with only three members, one member will fill out two sections.) The person filling out the form at any given time will not simply be giving his or her opinions or views on each item. Rather, he or she should attempt to put down on paper the consensus position on each item. If no consensus exists, he or she should put down the various positions given and who gave them.

6. The team in the left-hand column above will be the team reviewed first. For each question, this team will carry out the italicized instructions on the review form. The team in the right-hand column will carry out the non-italicized instructions on the review form.

7. After half the allotted time in the class period has expired, you will switch to reviewing the team in the right-hand column, even if you have not completed the review for the first team. (If you have time remaining after completing the review for the second team, you should go back and attempt to complete the review for the first team, if that was not completed previously.)

8. Note that all team members should be given a chance to participate in this discussion approximately equally and that all team members should attempt to participate approximately equally.